



St Margaret Clitherow

Primary & Nursery Catholic

Voluntary Academy

Mildenhall Crescent, Bestwood Park, Nottingham NG5 5RS



Sept 2019

Dear Parents and Carers

We have a Breakfast Club in the school hall every day from 8.00 am until 8.45 am. Access is through the right hand side gates, which are opened at 7.55 a.m., then the door on the left which is open from 8.00 am until 8.30 am. There is no adult supervision before 8.00 am. Classrooms & cloakrooms are out of bounds until 8.55 am. Coats & bags are to be brought into the hall.

Nursery children are not able to attend Breakfast Club due to lack of staffing/facilities.

Breakfast is served between 8.00 & 8.30 am, please see attached menu for choice. All children attending Breakfast Club are expected to eat breakfast as food is bought in advance & prepared ready for children. We want to avoid wastage.

Children are supervised by the Breakfast Club staff until 8.45 am, then go onto the school playground at 8.45 am unless it is wet, when they go straight to their class. They are supervised on the playground by another member of staff until the main bell goes at 8.55 am.

The cost of the club is **£2.50 per child per day** and payment is required either weekly or monthly in advance or on the day they attend. **Reminder text messages will be charged at 10p per text**. Consistent non-payment may result in your child not being allowed to stay for breakfast club. (Cheques payable to St Margaret Clitherow Catholic Academy)

PLEASE NOTE: PAYMENT MUST BE IN AN ENVELOPE WITH CHILD'S NAME AND AMOUNT CLEARLY MARKED. BREAKFAST CLUB SUPERVISORS CAN ONLY ACCEPT PAYMENT FOR THE BREAKFAST CLUB. ANY OTHER PAYMENTS MUST BE SENT SEPARATELY & GIVEN TO YOUR CHILD'S CLASS TEACHER.

Parents and carers of children in Foundation Stage and Key Stage 1 - Please bring your children to their seat at the Breakfast Club. Key Stage 2 children may continue to come in on their own, but please remind them that the staff car park is very busy in the mornings and great care needs to be taken. Please use the pavements. STRICTLY NO PARKING IN THE SCHOOL GROUNDS AT ANY TIME.

Breakfast Club Supervisors

-----Detach Here-----

I would like to reserve a place for (Name/s)

Allergy and other details which are relevant for my child:

.....

I agree to pay in advance or on the day for my child to attend Breakfast Club.

Signed Date

Headteacher: Miss C Reilly

Tel: 0115 9150296

Fax: 0115 9150297

www.st-margaretclytherow.nottingham.sch.uk/default.htm

Registered in England & Wales Registration No. 08192900